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APPLICATION NUMBER	FILING OR 371 (c) DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/816,193	04/02/2004	Nicholas Gerald Grey	100103.52683US

23911  
 CROWELL & MORING LLP  
 INTELLECTUAL PROPERTY GROUP  
 P.O. BOX 14300  
 WASHINGTON, DC 20044-4300



CONFIRMATION NO. 7523

## FORMALITIES LETTER



\*OC000000012989128\*

Date Mailed: 06/18/2004

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

08/18/2004 HDEMESS1 00000012 10816193

FILED UNDER 37 CFR 1.53(b)

01 FC:1001	770.00 OP
02 FC:1202	180.00 OP
03 FC:1051	130.00 OP

Filing Date Granted

Items Required To Avoid Abandonment:

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 770 to complete the basic filing fee for a non-small entity. If appropriate, applicant may make a written assertion of entitlement to small entity status and pay the small entity filing fee (37 CFR 1.27).*
- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Replacement drawings in compliance with 37 CFR 1.84 and 37 CFR 1.121 are required. The drawings submitted are not acceptable because:
  - The drawings submitted to the Office are not electronically reproducible. Drawing sheets must be submitted on paper, which is flexible, strong, white, smooth, non-shiny, and durable (see 37 CFR 1.84(e)). See Figure(s) 13-18.

The applicant needs to satisfy supplemental fees problems indicated below.

• The required item(s) identified below must be timely submitted to avoid abandonment:

- Additional claim fees of \$180 as a non-small entity, including any required multiple dependent claim fee, are required. Applicant must submit the additional claim fees or cancel the additional claims for which fees are due.

**SUMMARY OF FEES DUE:**

Total additional fee(s) required for this application is **\$1080** for a Large Entity

- \$770 Statutory basic filing fee.
- \$130 Late oath or declaration Surcharge.
- Total additional claim fee(s) for this application is **\$180**
  - \$180 for 10 total claims over 20.

Replies should be mailed to: Mail Stop Missing Parts  
Commissioner for Patents  
P.O. Box 1450  
Alexandria VA 22313-1450

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*A copy of this notice **MUST** be returned with the reply.*



Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE



IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Application No. : 10/816,193                      Confirmation No.: 7523  
Applicant : Nicholas GREY  
Filed : April 2, 2004  
TC/A.U. : 1744  
Examiner : To Be Assigned  
Docket No. : 100103.52683US  
Customer No. : 23911  
Title : Surface Cleaning Apparatus

**SUBMISSION OF MISSING PARTS**

**Mail Stop Missing Parts**  
Commissioner for Patents  
P.O. Box 1450  
Alexandria, VA 22313-1450

Sir:

Attached hereto please find:

1. Response Copy of Notice to File Missing Parts of Application.
2. The executed Declaration and Power of Attorney.
3. Four (4) sheets of replacement drawings (Figs. 13-18).
4. A check in the amount of \$1,080.00 in payment of the basic filing fee of \$770.00, an additional claims fee of \$180.00 and the surcharge for late submission of the Declaration for \$130.00.

Please credit any overpayments or charge any additional fees to the Deposit Account of Crowell & Moring, LLP, Account Number 05-1323 (Docket No. 100103.52683US). **A duplicate copy of this letter is attached.**

Respectfully submitted,

August 17, 2004

Richard D. Jordan  
Registration No. 33,519

CROWELL & MORING LLP  
Intellectual Property Group  
P.O. Box 14300  
Washington, DC 20044-4300  
Telephone No.: (202) 624-2500  
Facsimile No.: (202) 628-8844

RDJ:ms #333345